DATA GOVERNANCE BOARD MEETING MINUTES
July 15, 2021 11am-12pm ET

Attendance
Sunil Iyengar (Chief Data Officer)
Daniel Beattie
Brenna Berger
Jennifer Lindow Eskin
LaVance Johnson
Bonnie Nichols
Patricia Moore Shaffer
James Tunnessen
Sarah Weingast
Erin McKenna
Desiree Flippins

Agenda Items

1) Updates on the NEA's response to the Federal Data Strategy
2) Discussion of data and analyses that will guide the agency's equity-related efforts
3) Review of staff responses to two survey questions about trans-NEA data needs and data utility

Action Items

1) Working with the eGMS steering committee, the NEA's Office of Research & Analysis (ORA) with the Office of Information Technology Management (ITM) will explore the convening of two workshops. One workshop—to occur later in 2021—will equip users with basic skills in extracting data from eGMS by using the system's query tools. This workshop would be open to all staff. The second workshop is intended for "heavy" users of grants data. The workshop will equip them with information on how to develop better data requests, working with ORA and ITM. Both workshops thus would address feedback from the data assessment survey.

2) OGC will respond to the DGB regarding the use of the eGMS agency-defined forms module to collect signatures. Once OGC has signaled approval of this approach, the eGMS steering committee will advise on migrating additional forms into the eGMS forms module.

3) In October 2021, ORA and the Data Governance Board will submit a memo to the Senior Management Team, giving a status report on DGB work to date, and making policy recommendations. Also in October, the DGB will revisit its charter.

4) Working with a contractor in FY 2022, ORA will develop grants data dashboards for senior staff and program leadership.

5) As noted previously, ITM will work with ORA to develop an Open Data Plan as part of the IRM Strategic Plan, which, in turn, will align with the NEA Strategic Plan for FY 2022-2026.