## **Appendix B: Standard Inventory Format - National Endowment for the Arts - FY 2012**

| •       |  | · · · · · · · · · · · · · · · · · · · |            |           |                  |                 |       |              | , ,                          |              |                  |   |  |
|---------|--|---------------------------------------|------------|-----------|------------------|-----------------|-------|--------------|------------------------------|--------------|------------------|---|--|
| _       | Product code pescri  | Contracting                           | Agency (   | John Dep? | structure Agency | rformat<br>City | S, Co | gile Country | /                            | ompeted Fair | photelityl ces   | /   | Vendor Marrie                                      |
| 14/07/4 | LEASE OR RENT OF OFFICE  |                                       | E 4.D.T.O. | 4 115 4   |                  |                 |       |              | FULL AND OPEN                |              | FIDM FIVED DDIOF | PROVIDE COPIER SERVICES AND   | VEDOV CORPORATION                                  |
| W074    | MACHINES MAILING AND DISTRIBUTION                                      | NATIONAL ENDOWMENT FOR TH             | EARIS      | 1 NEA     | WASHINGTON       | DC              | USA   | 9/28/2012    | COMPETITION<br>FULL AND OPEN |              | FIRM FIXED PRICE | EQUIPMENT COPY CENTER/FACILITIES  | XEROX CORPORATION                                  |
| R604    | SERVICES   | NATIONAL ENDOWMENT FOR TH             | E ARTS     | 1 NEA     | WASHINGTON       | DC              | USA   | 9/20/2012    | COMPETITION                  |              | FIRM FIXED PRICE | MANAGEMENT SUPPORT  | LOGISTICS APPLICATIONS, INC.                       |
|         | IT AND TELECOM-INTERNET  |                                       |            |           |                  |                 |       |              | FULL AND OPEN                |              |                  |   | QWEST GOVERNMENT SERVICES                          |
| D322    | SERVICES   | NATIONAL ENDOWMENT FOR TH             | E ARTS     | 1 NEA     | WASHINGTON       | DC              | USA   |              | COMPETITION<br>FULL AND OPEN |              | FIRM FIXED PRICE | INTERNET SERVICE  | INC.   |
| R704    | AUDITING SERVICES  | NATIONAL ENDOWMENT FOR TH             | E ARTS     | 1 NEA     | WASHINGTON       | DC              | USA   |              | COMPETITION                  |              | FIRM FIXED PRICE | NEA FINANCIAL STATEMENT AUDIT   | LEON SNEAD & COMPANY                               |
|         | SUPPORT- PROFESSIONAL:<br>PROGRAM<br>EVALUATION/REVIEW/DEVEL<br>OPMENT |                                       |            |           | WASHINGTON       |                 | USA   |              | FULL AND OPEN                |              | FIRM FIXED PRICE | MOVE NEA-GO ONLINE REVIEW<br>SYSTEM TO A DEDICATED<br>ENVIRONMENT THAT ONLY CONTAINS<br>DATA FOR NEA  |  |
| R431    | SUPPORT PROFESSIONAL<br>HUMAN RESOURCES                                | NATIONAL ENDOWMENT FOR TH             | E ARTS     | 1 NEA     | WASHINGTON       | DC              | USA   | 12/12/2011   | NOT COMPETED                 |              | FIRM FIXED PRICE | PROVIDE PROFESSIONAL SENIOR HR<br>LABOR RELATIONS SPECIALIST WITH<br>CONSULTING EXPERTISE SERVICES  | ORR CONSULTING                                     |
| D304    | IT AND TELECOM-<br>TELECOMMUNICATIONS AND<br>TRANSMISSION              | NATIONAL ENDOWMENT FOR TH             | E ARTS     | 1 NEA     | WASHINGTON       | DC              | USA   | 3/21/2012    | FULL AND OPEN<br>COMPETITION |              | FIRM FIXED PRICE | PROVIDE NATIONWIDE WIRELESS VOICE & DATA TELECOMMUNICATIONS SERVICES  | VERIZON WIRELESS NATIONAL<br>GOVERNMENT OPERATIONS |
| R499    | SUPPORT- PROFESSIONAL:<br>OTHER  | NATIONAL ENDOWMENT FOR TH             | E ARTS     | 1 NEA     | WASHINGTON       | DC              | USA   | 9/5/2012     | NOT COMPETED                 |              | FIRM FIXED PRICE | PROVIDE ACCESS TO THE GALLUP<br>HEALTHWAYS WELL-BEING INDEX<br>DATA FOR 1 YEAR  | GALLUP, INC.                                       |
| B599    | OTHER SPECIAL STUDIES<br>AND ANALYSES                                  | NATIONAL ENDOWMENT FOR TH             | E ARTS     | 1 NEA     | WASHINGTON       | DC              | USA   | 9/21/2012    | FULL AND OPEN<br>COMPETITION |              | FIRM FIXED PRICE | PREPARE A SUMMARY REPORT<br>INCLUDING AN EXECUTIVE SUMMARY<br>FROM AN ANALYSIS OF THE 2012<br>SURVEY OF PUBLIC PARTICIPATION IN<br>THE ARTS | SILBER & ASSOCIATES                                |
| B599    | OTHER SPECIAL STUDIES<br>AND ANALYSES                                  | NATIONAL ENDOWMENT FOR TH             | E ARTS     | 1 NEA     | WASHINGTON       | DC              | USA   | 9/21/2012    | FULL AND OPEN<br>COMPETITION |              | FIRM FIXED PRICE | PREPARE & DELIVER A USER'S GUIDE<br>FOR THE 1982, 1992, 2002, 2008 & 2012<br>SURVEY OF PUBLIC PARTICIPATION IN<br>THE ARTS DATA SET         | SILBER & ASSOCIATES                                |
| R422    | MARKET RESEARCH & PUBLIC OPINION SURVEY SUPPORT- PROFESSIONAL:         | NATIONAL ENDOWMENT FOR TH             | E ARTS     | 1 NEA     | WASHINGTON       | DC              | USA   | 9/27/2012    | FULL AND OPEN<br>COMPETITION |              | FIRM FIXED PRICE | CONDUCT & DOCUMENT RESEARCH TO VALIDATE THE CANDIDTATE INDICATORS O FCOMMUNITY LIVABILITY ASSIST AGENCY IN IMPLEMENTING                     | THE URBAN INSTITUTE                                |
| R499    | OTHER  | NATIONAL ENDOWMENT FOR TH             | E ARTS     | 1 NEA     | WASHINGTON       | DC              | USA   | 9/27/2012    | FULL AND OPEN<br>COMPETITION |              | FIRM FIXED PRICE | THE CONVERSION OF THE AGENCY'S WEBSITE TO A DRUPAL 7 CONTENT MANAGEMENT SYSTEM  | INSOMNIAC DESIGN INC.                              |

|              | / .            |              |           |
|--------------|----------------|--------------|-----------|
|              | Odrigation     |              | 2522 DI   |
|              | Oph            | PHD .        | 3292      |
| Activ        |                |              | / 1/1     |
| \$170,159.92 |                | GS25F0062L   | 039860122 |
| \$308,355.00 | NEAC0997       | GS25F0064M   | 177039286 |
| \$75,461.88  | NEAC1124       | GS00T07NSD00 | 178617031 |
| \$97,074.00  | NEAC1136       | GS23F8179H   | 869178517 |
|              |                |              |           |
| \$30,785.00  | NEAC1156       |              | 38309415  |
| \$25,000.00  | NEAC1228       |              | 130384030 |
| \$31,329.12  | NEAC1256       | GS-35F-0119P | 968904698 |
|              | NEAC12101      |              | 616502050 |
| \$65,000.00  | NEAC12101      |              | 616302030 |
| \$59,050.00  | NEAC12-<br>111 |              | 176518975 |
|              |                |              |           |
| \$39,704.00  | NEAC12-<br>112 |              | 176518975 |
|              |                |              |           |
| \$259,712.00 | NEAC12114      |              | 074803701 |

\$368,200.00 NEAC12115

## Appendix C: Standard Inventory Summary Format - National Endowment for the Arts - FY 2012

|           |                                    |              | Contract Type Analysis (as % of PSC obligations) |       |      |        | Competition A   | Time of Obligation Analysis |                 |      |      |      |      |
|-----------|------------------------------------|--------------|--|-------|------|--------|-----------------|-----------------------------|-----------------|------|------|------|------|
|           |                                    | Wilotal      |  |       |      |        | (as % of PSC ob | (as % of PSC obligations)   |                 |      | )    |      |      |
|           |                                    | Obligations  | Obligations                                      | Price | Cost | T&M/LH | Other           | Competed                    | Not<br>Competed | Q1   | Q2   | Q3   | Q4   |
|           |                                    |              |  |       |      |        |                 |                             |                 |      |      |      |      |
| Special I | Interest Functions                 |              |  |       |      |        |                 |                             |                 |      |      |      |      |
|           |                                    |              |  |       |      |        |                 |                             |                 |      |      |      |      |
|           |                                    |              |  |       |      |        |                 |                             |                 |      |      |      |      |
|           |                                    |              |  |       |      |        |                 |                             |                 |      |      |      |      |
|           |                                    |              |  |       |      |        |                 |                             |                 |      |      |      |      |
|           |                                    |              |  |       |      |        |                 |                             |                 |      |      |      |      |
|           |                                    |              |  |       |      |        |                 |                             |                 |      |      |      |      |
|           |                                    |              |  |       |      |        |                 |                             |                 |      |      |      |      |
|           |                                    |              |  |       |      |        |                 |                             |                 |      |      |      |      |
|           |                                    |              |  |       |      |        |                 |                             |                 |      |      |      |      |
|           |                                    |              |  |       |      |        |                 |                             |                 |      |      |      |      |
| Biggest F | Percentage of Obligations          |              |  |       |      |        |                 |                             |                 |      |      |      |      |
| W074      | ILEASE OR RENT OF OFFICE MACHINES  | \$170,159.92 | 11%  | 100%  | 0%   | 0%     | 0%              | 100%                        | 0%              | 0%   | 0%   | 0%   | 100% |
| R604      | MAILING AND DISTRIBUTION SERVICES  | \$308,355.00 | 20%  | 100%  | 0%   | 0%     | 0%              | 100%                        | 0%              | 0%   | 0%   | 0%   | 100% |
| D322      | IT AND TELECOM-INTERNET SERVICES   | \$75,461.88  | 5%   | 100%  | 0%   | 0%     | 0%              | 100%                        | 0%              | 0%   | 0%   | 0%   | 100% |
| R704      | AUDITING SERVICES                  | \$97,074.00  | 6%   | 100%  | 0%   | 0%     | 0%              | 100%                        | 0%              | 100% | 0%   | 0%   | 0%   |
|           | SUPPORT- PROFESSIONAL: PROGRAM     |              |  |       |      |        |                 |                             |                 |      |      |      |      |
| R410      | EVALUATION/REVIEW/DEVELOPMENT      | \$30,785.00  | 2%   | 100%  | 0%   | 0%     | 0%              | 100%                        | 0%              | 25%  | 0%   | 75%  | 0%   |
|           | SUPPORT PROFESSIONAL HUMAN         |              |  |       |      |        |                 |                             |                 |      |      |      |      |
| R431      | RESOURCES                          | \$25,000.00  | 2%   | 100%  | 0%   | 0%     | 0%              | 0%                          | 100%            | 25%  | 0%   | 75%  | 0%   |
|           | IT AND TELECOM- TELECOMMUNICATIONS |              |  |       |      |        |                 |                             |                 |      |      |      |      |
| D304      | AND TRANSMISSION                   | \$31,329.12  |  | 100%  | 0%   | 0%     | 0%              | 100%                        | 0%              | 0%   | 100% | 0%   | 0%   |
| R499      | SUPPORT- PROFESSIONAL: OTHER       | \$85,000.00  | 5%   | 100%  | 0%   | 0%     | 0%              | 0%                          | 100%            | 0%   | 0%   | 100% | 100% |
| B599      | OTHER SPECIAL STUDIES AND ANALYSES | \$59,050.00  | 4%   | 100%  | 0%   | 0%     | 0%              | 100%                        | 0%              | 0%   | 0%   | 100% | 100% |
| B599      | OTHER SPECIAL STUDIES AND ANALYSES | \$39,704.00  | 3%   | 100%  | 0%   | 0%     | 0%              | 100%                        | 0%              | 100% | 0%   | 0%   | 100% |

## **Appendix C: Standard Inventory Summary Format - Nati**

|           |                                    |              |  | Small Business Analysis |      |         |      |        |         |      |  |  |
|-----------|------------------------------------|--------------|--|-------------------------|------|---------|------|--------|---------|------|--|--|
|           |                                    |              | (as % of PSC obligations) Small   8(a) |                         |      |         |      |        |         |      |  |  |
|           |                                    | Obligations  | % Total Obligations                    | Business                | SDB  | Program | VOSB | SDVOSB | HUBZone | WOSB |  |  |
|           |                                    |              |  |                         |      |         |      |        |         |      |  |  |
| Special I | nterest Functions                  |              |  |                         |      |         |      |        |         |      |  |  |
|           |                                    |              |  |                         |      |         |      |        |         |      |  |  |
|           |                                    |              |  |                         |      |         |      |        |         |      |  |  |
|           |                                    |              |  |                         |      |         |      |        |         |      |  |  |
|           |                                    |              |  |                         |      |         |      |        |         |      |  |  |
|           |                                    |              |  |                         |      |         |      |        |         |      |  |  |
|           |                                    |              |  |                         |      |         |      |        |         |      |  |  |
|           |                                    |              |  |                         |      |         |      |        |         |      |  |  |
|           |                                    |              |  |                         |      |         |      |        |         |      |  |  |
|           |                                    |              |  |                         |      |         |      |        |         |      |  |  |
|           |                                    |              |  |                         |      |         |      |        |         |      |  |  |
|           |                                    |              |  |                         |      |         |      |        |         |      |  |  |
|           | Percentage of Obligations          |              |  |                         |      |         |      |        |         |      |  |  |
| W074      | LEASE OR RENT OF OFFICE MACHINES   | \$170,159.92 | 11%                                    | 0%                      | 0%   |         | 0%   | 0%     | 0%      | 0%   |  |  |
| R604      | MAILING AND DISTRIBUTION SERVICES  | \$308,355.00 | 20%                                    |                         | 0%   | 0%      | 0%   | 0%     | 0%      | 0%   |  |  |
| D322      | IT AND TELECOM-INTERNET SERVICES   | \$75,461.88  | 5%                                     | 100%                    | 0%   | 0%      | 0%   | 0%     | 0%      | 0%   |  |  |
| R704      | AUDITING SERVICES                  | \$97,074.00  | 6%                                     | 100%                    | 0%   | 0%      | 0%   | 0%     | 0%      | 0%   |  |  |
|           | SUPPORT- PROFESSIONAL: PROGRAM     |              |  |                         |      |         |      |        |         |      |  |  |
| R410      | EVALUATION/REVIEW/DEVELOPMENT      | \$30,785.00  | 2%                                     | 100%                    | 100% | 0%      | 0%   | 0%     | 0%      | 0%   |  |  |
|           | SUPPORT PROFESSIONAL HUMAN         |              |  |                         |      |         |      |        |         |      |  |  |
| R431      | RESOURCES                          | \$25,000.00  | 2%                                     | 100%                    | 100% | 0%      | 0%   | 0%     | 0%      | 0%   |  |  |
|           | IT AND TELECOM- TELECOMMUNICATIONS |              |  |                         |      |         |      |        |         |      |  |  |
| D304      | AND TRANSMISSION                   | \$31,329.12  | 2%                                     | 0%                      | 0%   |         | 0%   |        | 0%      | 0%   |  |  |
| R499      | SUPPORT- PROFESSIONAL: OTHER       | \$85,000.00  | 5%                                     |                         | 0%   | 0%      | 0%   | 0%     | 0%      | 0%   |  |  |
| B599      | OTHER SPECIAL STUDIES AND ANALYSES | \$59,050.00  | 4%                                     |                         | 0%   | 0%      | 0%   | 0%     | 0%      | 100% |  |  |
| B599      | OTHER SPECIAL STUDIES AND ANALYSES | \$39,704.00  | 3%                                     | 100%                    | 0%   | 0%      | 0%   | 0%     | 0%      | 0%   |  |  |