DATA GOVERNANCE BOARD MEETING MINUTES – *July 23, 2020*

Attendance
Sunil Iyengar (Chief Data Officer)
Bushra Akbar
Brenna Berger
Charles Blackmore
Ann Eilers
Jillian Miller
Bonnie Nichols
Patricia Moore Shaffer
Sarah Weingast

Agenda Items (*10:00-11:00 a.m.***)**

1) Review of Federal Data Strategy 2020 Action Plan

2) Discussion of Data Maturity Assessment Model

3) Research & Analysis Briefing: Data Infrastructure Projects on NEA Learning Agenda

4) DGB Member Feedback: Needs and Observations Concerning NEA Data Processes and Infrastructure

Action Items

1) NEA Office of Research & Analysis (ORA) will circulate the data inventory spreadsheet to DGB members, with final entries to be provided by Information Technology & Management (ITM). ORA will ask DGB members to review the spreadsheet one more time for any errors or overlapping entries, etc. ORA will consult data inventories provided by other small federal agencies, then will obtain ITM's help in posting the NEA spreadsheet online (in JSON format). At the same time, ORA will await OMB/GSA guidance on metadata to accompany the data inventory.

2) ORA will survey DGB members for their perspective on the Federal Government Data Maturity Model—specifically on how their units relate to different components of the matrix. Based on this feedback, ORA will convene another DGB meeting in the fall to discuss data maturity goals as an agency.

3) Before December 2020, ORA will circle back to DGB members to identify "priority" data assets that ultimately will be included in the agency's Open Data Plan.