

## **DATA GOVERNANCE BOARD MEETING MINUTES**

July 17, 2023 11:00am-12:00pm

### **Attendance**

Sunil Iyengar (Chief Data Officer)  
Alexandra Fogle  
Bonita Smith  
Brenna Berger  
Daniel Beattie  
Darrell Bogan  
David Travis  
James Tunnessen  
Jean Choi  
Jennifer Lindow Eskin  
LaVance Johnson  
Patricia Shaffer  
Valencia Rainey

### **Agenda Items**

- 1) Discussion of OMB draft memo on “Advancing Governance, Innovation, and Risk Management for Agency Use of Artificial Intelligence”
- 2) Discussion of the NEA’s data retention policy
- 3) Update on Open Data Plan requirements
- 4) Updates on other data-related Items

### **Action Items**

- 1) NEA’s Office of Administrative Services will create a cross-agency working group to revise the Records Retention Directive. The Office of Research & Analysis (ORA) will coordinate with this office to ensure that the effort responds to DGB-identified needs.
- 2) The Office of Information Technology Management (OITM) will hire an Enterprise Architect. ORA will coordinate with that office to ensure that any data asset mapping activity that results from this hire is responsive to DGB-identified needs.
- 3) ORA will take the lead on developing an Open Data Plan for the agency, in consultation with the Office of OITM.
- 4) The CDO will solicit input for an end-of-year memo to the NEA Chair, reporting progress and identifying any outstanding data items or issues.